

The Sedalia Public Library Board met in regular session on October 10, 2022. Billie Dunn, President, called the meeting to order at 5:00 p.m.

Present: Billie Dunn, Dana Foster, Jackie Marshall, Byron Matson, Linda Sundy, Elisabeth Tessone, Reva Woodward, Jamie Sparks, Director, and Stephanie Sneed, Recording Secretary

Absent: Alice Clopton

Motion: Byron Matson moved that the following be approved as presented: August Minutes, August and September Statistical Report, and the July and August Financial Reports. Seconded by Jackie Marshall. All approved.

President's Remarks: Billie welcomed Dana Foster, newly appointed Library Board Trustee.

Director's Report: Program Attendance: Jamie gave a summary of program attendance throughout the months of August and September. The Adult Service Programs, which includes Outreach, served 50 patrons in August and 63 patrons in September. The Children's Programs had attendance of 136 children with 46 parents/caregivers in August. September totals were 131 children with 31 parents/caregivers. Library services are also offered to Sacred Heart students Kindergarten thru 3rd Grade. Each grade level comes once per month to check out books. A total of 40 to 60 students with teachers visit the library and this is not included in the monthly totals of the summary.

In celebration of September's National Public Library Card Sign Up Month, Sedalia Public Library attended SFCC Back to School Bash, Kids Day at the Park with Kiwanis Club, as well as various visits to the local Farmer's Market. The library also partnered with Sedalia School District #200 Elementary School Librarians for library card sign -ups for students. A little over 400 cards will be issued to students.

The card sign-up campaign included a focus on waiving registration fees during the month of September. We issued 276 cards to new patrons or patrons that renewed their card. Library tote bags were given to the first 50 people who signed-up for the first time.

Banned Book Week was celebrated September 18-24.

October Events: Adults: The library now has three recurring Adult events throughout the month: Craft Meet-Up, Book Club, and Chair Yoga. Plans are underway for "Introduction to Genealogy Class" in November.

Children's: Recurring events for Children's Department include Preschool Storytime on Thursdays at 10:00 a.m. as well as Kid's Night at the Library on Mondays at 5:30 p.m. On the 3rd Saturday morning of each month is the Build and Play Class. Some program activities included a Library Scavenger Hunt, "*Don't Eat Your Classmates Snack*", and the new STEM kits. We have also added a Monthly Book Challenge for Kids.

Staff: Children's Position: Unfortunately, Angie Reed will not be able to start as Children's Librarian anytime soon, so Patty Long will continue to lead Preschool Storytime and helping in the Children's Department. The tentative plan is for Patty to continue the role through the Summer Reading Program. Jamie will interview for the position of Children's Librarian again in the spring.

Professional Development: Jamie attended the MLA (Missouri Library Association) Annual Conference on September 28-30 in Springfield, MO.

Ploud Project: Jamie shared information with the Board several months ago about a state funded project providing virtual training on redesigning websites. This is opportunity to organize and improve the library's website. The plan is to start the first of November.

Committee Reports: none

Old Business: none

New Business: Welcome new Board Member, Dana Foster. Jamie introduced Dana Foster, newly appointed Board Member, to fill the vacancy of the remaining term of Mitch Callis. Dana is an educator with the Sedalia School District and shared she is pleased to have this role and being a part of the library.

Board Applications: Jamie circulated applications received for the remaining spot on the Board. Chris Paszkiewicz submitted his resignation earlier this month. After reviewing the applications, the Board selected three candidates to present to Mayor Dawson for appointment.

Policy Approval: Circulation Policy: Revisions to the current Circulation Policy were proposed. Materials may be check out using appropriate ID if patron does not have library card; extension of loan period on most materials from 2 weeks to 3 weeks; and patrons must be at least 5 years old.

Motion: Elisabeth Tessone moved that the Board adopt the revised Circulation Policy; seconded by Byron Matson. All approved.

Exception Request for Vacation Time: Jamie will be approaching her first year anniversary with Sedalia Public Library on November 1st, and has earned vacation time remaining which will be lost if not used before that date. Jamie requested the Board to approve an extension on her earned vacation and allow it to be rolled over to her next year of service.

Motion: Jackie Marshall moved that Jamie's earned vacation be rolled over to her next year of service to the library; seconded by Linda Sundy. All approved.

Other Business: Big Ideas from Board Training: Next Board Training Session will be Monday, October 24, 2022.

Public Comments: none

Motion: Jackie Marshall moved the meeting be adjourned at 5:54 p.m., seconded by Byron Matson. All Approved.

The next regular meeting will be Monday, November 14, 2022 at 5:00 p.m. in the Board Room.

Respectfully submitted,
Stephanie Sneed, Recording Secretary